

**MINISTRY OF SCIENCE AND HIGHER EDUCATION
OF THE REPUBLIC OF KAZAKHSTAN**

NJSC “K. Zhubanov Aktobe Regional University”

APPROVED

Chair of the Board – Rector
of K. Zhubanov Aktobe
Regional University

_____ L.Karabasova
“ ” _____ 2024

**REGULATION
ON STUDENTS’ RESEARCH ACTIVITIES**

Aktobe, 2024

DEVELOPED AND SUBMITTED

Director of the Department of Science and Innovation_____ E.Zh.
Shabanov

APPROVED AND PUT INTO EFFECT

by the Rector of K. Zhubanov Aktobe Regional University
on the basis of the decision of the Academic Council
(Minutes No. ____ dated “____” _____)

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1 GENERAL PROVISIONS

1.1 Students' Research Activities (hereinafter referred to as **SRA**) constitute an integral part of the training of qualified specialists within the educational process system of K. Zhubanov Aktobe Regional University (hereinafter referred to as the **University**).

1.2 SRA is one of the most important means of improving the training of specialists with higher professional education through students' acquisition of academic curricula, as well as the fundamentals of professional and creative activities, methods, techniques and skills for independently and collectively conducting research, developing abilities in scientific and technical creativity, independence, and the ability to quickly adapt to modern socio-economic conditions.

1.3 The development of SRA is an important function of the education system and one of the main areas of the University's activities.

2 GOALS AND OBJECTIVES OF SRA

2.1 To improve the level of students' professional and creative training and develop forms of involving young people in scientific research.

2.2 To utilize the creative potential of students to address current problems and priority tasks of science.

2.3 To create organizational, methodological, material and technical conditions for the development of various forms of students' scientific creativity.

2.4 To create appropriate conditions for developing a highly qualified and creatively active future specialist and researcher.

2.5 To ensure the integration of the educational process and the results of students' research activities.

2.6 To improve the quality, motivation and effectiveness of students' participation in research activities and involve them in research in priority areas of science and the socio-economic development of the region.

2.7 To develop the motivation and scientific and creative activity of the University's academic staff in organizing and supervising students' research activities.

2.8 To identify the most gifted and well-prepared students who demonstrate strong motivation for research activities and ensure favorable conditions for the development of their abilities.

2.9 To facilitate the employment of graduates, taking into account the needs of research teams and the availability of conditions for developing scientific potential.

2.10 To identify and implement sources of funding, including funds received from non-budgetary sources, and improve forms of involving such resources in SRA.

3 ORGANIZATION OF SRA AT THE UNIVERSITY

3.1 The main principle of organizing SRA at the University is its comprehensive nature based on the integration of scientific research and the educational process; consistency in mastering the principles, methods and technologies of scientific research in accordance with the stages of the educational process; the use of various forms of organizing SRA, both those provided for by curricula and those conducted outside the curricula; the use of various forms of moral and material incentives for persons participating in SRA; and the application of competitive incentive measures at various levels, from departmental to international.

3.2 Students' research activities are supervised by professors, associate professors and lecturers of the University, master's students, as well as employees of research institutes, research centers and research laboratories.

3.3 The organizational forms of SRA include:

- educational and research activities in accordance with working curricula: completion of academic assignments, including during practical and field training, laboratory work, course papers and final qualification works containing elements of scientific research or having a research-oriented nature; study of the theoretical foundations of methodology, formulation and organization of scientific research within the course "Fundamentals of Scientific Research", which may be included in the curriculum;
- student scientific clubs, problem-oriented groups and scientific seminars;
- involvement of students in research projects financed from various sources (the state budget, contracts, grants, etc.);
- individual SRA – students' participation in the development of a selected research topic under the supervision of an academic supervisor from among the academic staff;
- students' participation in student scientific events at various levels aimed at stimulating students' individual creativity and developing SRA as a whole: scientific seminars, conferences, competitions, exhibitions of students' research works, subject- and specialty-specific academic Olympiads, scientific schools, etc.

4 ORGANIZATIONAL STRUCTURE OF SRA

4.1 The University administration shall appoint, from among full-time academic staff or research employees, persons responsible for the functioning of SRA at departments, faculties, as well as structural units whose activities are related to the educational process.

4.2 The main functions of the bodies, officials and structural units responsible for SRA include methodological and organizational management of SRA; preparation, implementation and coordination of various activities carried out at all levels within the framework of SRA; recording and analysis of its results; study, generalization and implementation of domestic and international experience and its creative development under changing conditions of higher education institutions.

4.3 The following participate in ensuring the functioning of SRA:

- the Academic Council of the University;
- the Council of Young Scientists of the University;
- the Student Scientific Society;
- officials responsible for organizing and supervising SRA: Vice-Rector for Science and Innovation, Deans of Faculties, as well as representatives of the academic staff conducting research with students;
- structural units of the University involved in implementing various forms of SRA: departments, research units, organizing committees of various events (Olympiads, competitions, etc.);
- educational, research and technical units of the University involved in organizing SRA, including educational and research laboratories;
- structural units responsible for organizing the educational process, the use of educational technologies and technical training facilities, provision of scientific and technical information, the scientific library, etc.

5 INCENTIVES FOR STUDENTS AND SRA SUPERVISORS

The successful functioning of SRA is directly related to improving incentives for students engaged in research activities, as well as for teachers and employees who ensure the implementation of students' research work.

The main forms of incentives include:

- publication and deposition of research works;
- nomination, on a competitive basis, of the most gifted students for state scientific scholarships, named scholarships, grants and scholarships of various foundations and organizations, etc.;
- recommendation of the best student research works for participation in competitions and exhibitions of research works;
- sending students on academic trips to participate in national and international student scientific forums;
- providing recommendations for study or internships abroad, as well as for admission to master's degree programs;
- appropriate forms of material and moral incentives for teachers and employees of the University: accounting for and compensation of teaching workloads (supervision of SRA, reviewing, participation in the defense of students' research works, etc.); financial and material-technical support for departments, laboratories and research teams actively involved in SRA;
- rewarding students for outstanding results in SRA in accordance with the University's Internal Regulations.

6 FUNDING OF SRA

The forms and methods of financing SRA shall be selected depending on the specific conditions of activities and shall be implemented in accordance with legislative and subordinate regulatory acts, as well as regulatory, procedural and recommendatory documents of the relevant ministries and departments, through

sponsorship, contractual work and other sources that do not contradict the Charter of the University.

AGREED:

Vice-Rector for Science and Innovation

R.Beknazarov

Director of the Legal Department

L.Alimanova

Director of the Documentation Support Department

L.Yesenalina