

RULES ON THE PROCEDURE FOR EXPELLING STUDENTS

Aktobe Regional University named after K.Zhubanov

“APPROVED”

**Chairman of the Board – Rector of Aktobe Regional University named after K.Zhubanov
L.Karabassova**

“28” ____06____2024

REGULATION ON THE FINAL ATTESTATION OF STUDENTS

Edition for official use

Aktobe, 2024

THIS REGULATION WAS DEVELOPED BY

Director of the Academic Affairs Department – S.Bisheken

Head of the Registrar's Office – G.Zhussupova

APPROVED AND PUT INTO EFFECT

By the Chairman of the Board – Rector of Aktobe Regional University named after K. Zhubanov, based on the decision of the Academic Council (Protocol №14 dated “28” ____06____ 2024)

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1 SCOPE OF APPLICATION

1.1 These Rules define the procedure for expelling students from the university.

1.2 These Rules are mandatory for students and responsible structures of the university.

2 REGULATORY REFERENCES

These Rules have been developed in accordance with the following regulatory documents:

2.1 The Law of the Republic of Kazakhstan "On Education" dated July 27, 2007 №319-III.

2.2 Rules for the organization of the educational process on credit technology of education. Order of the Ministry of Education and Science of the Republic of Kazakhstan (hereinafter, the Ministry of Education and Science of the Republic of Kazakhstan) dated 20/04/2011 №152.

2.3 Standard rules of activity of educational organizations implementing educational programs of higher and (or) postgraduate education. Order of the Ministry of Education and Science of the Republic of Kazakhstan dated October 30, 2018 №595.

2.4 State mandatory Standard of Higher and Postgraduate Education. Order №2 of the Ministry of Science and Higher Education of the Republic of Kazakhstan dated 20/07/2022.

2.5 The Code of Academic Integrity of students, teachers and employees of the ARU named after K.Zhubanov.

3 REASONS FOR DEDUCTION

The student is expelled from the university in the following cases:

3.1 For violating the principles of the Code of Academic Integrity of Students.

3.2 For violating the internal regulations and the University Charter:

- for losing contact with the university;

- for the absence of 60 or more hours in training sessions during one border control without valid reasons;
- for violating the rules of the student dormitory, the requirements of academic discipline, internal regulations;
- for violating the commission of illegal offenses;
- becoming intoxicated at the university with the use of alcoholic beverages or narcotic drugs;
- gambling at the university;
- for intentionally causing damage to university property;
- for displaying antisocial behavior;
- non-compliance with or violation of occupational safety and fire safety regulations.

3.3 For violation of the terms of the agreement on the provision of educational services, including for non-payment of tuition fees on time, according to the agreement.

3.4 Due to transfer to another higher educational institution.

3.5 For non-return from academic leave within the prescribed period (within 2 weeks).

3.6 A student who has remained for a second course of study, who has not concluded an agreement on the provision of educational services before the start of the academic period.

3.7 In case of detection of forged educational documents provided to students during admission to study.

3.8 For failure to attend the final assessment without a valid reason.

3.9 In case of non-fulfillment of the curriculum or non-admission to the final assessment for other reasons.

3.10 In case of late mastering of the discipline, the prerequisites identified during enrollment according to the levels of postgraduate education.

3.11 For receiving an "unsatisfactory" grade on the final assessment.

3.12 A student who has dropped out on the basis of an application at his own request.

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4 THE ORDER OF DEDUCTION

- 4.1 Students are expelled by order of the rector of the university on the basis of an official letter from the dean of the faculty or the head of the responsible structural unit addressed to the rector of the university, indicating the reason, the application of the student himself or a notarized authorized representative.
- 4.2 The Dean shall attach to the official letter additional documents that are the basis for the student's expulsion (report of teachers, supervisors, advisors, copies of the electronic journal indicating the student's absence from classes, acts of student misconduct, minutes of collegiate meetings, etc.)
- 4.3 The student, for expulsion, voluntarily submits an application addressed to the rector of the university through The Smart ARSU mobile application.
- 4.4 The responsible structures are obliged to review and satisfy the student's application for voluntary expulsion within three working days.

5 CHANGES AND ADDITIONS

- 5.1 Amendments and additions to the Rules are made in accordance with legislative acts, regulatory documents in the field of education and university regulations.
- 5.2 In the event of a change, all copies of the Rules available at the university, which have become invalid, must be withdrawn and replaced with new ones.

AGREED:

Vice-Rector for Academic Affairs L.Myasnikova