

**Ministry of Science and Higher Education of the Republic of Kazakhstan
NJSC “Aktobe Regional University named after K. Zhubanov”**

**REGULATIONS
on student self-government**

**For official use
Aktobe, 2025**

PREFACE

DEVELOPED BY:
Chairman of the Youth Affairs Committee



N.Zh. Kuanyshev

VALIDITY PERIOD: until the introduction of a new regulation.

INTRODUCED: version 2.0

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I. General Provisions

1.1. Basic concepts

1.1.1. A University student is a 21st-century individual striving to acquire skills, competitive in the labor market, sharing the culture of the University and taking pride in it.

1.1.2. The system of student self-government is the Student Government (hereinafter - the Government), operating in accordance with the current legislation of the Republic of Kazakhstan, regulatory legal acts of the Ministry of Science and Higher Education of the Republic of Kazakhstan, the Charter of the University, these Regulations, and the orders of the Rector.

1.2. These Regulations govern relations related to the establishment, functioning, organization, and management of student organizations, and also define their rights, goals, and objectives.

1.3. In their activities, student organizations shall be guided by:

- 1) The Law of the Republic of Kazakhstan “On Education”;
- 2) The Law of the Republic of Kazakhstan “On State Youth Policy”;
- 3) The Concept of educational work of the University;
- 4) The Rules of academic integrity of the University;
- 5) The Internal Rules of the University;
- 6) The Code of Honor of students and faculty of the University.

II. Main Goals and Areas of Activity of the Student Government

2.1. The Student Government is an integral part of the educational system of the University and the main representative body of student self-government.

2.2. Main goals:

- formation and development of mechanisms for students to independently resolve social, academic, and everyday issues;
- ensuring student participation in the management of the University and conveying their initiatives to the administration.

2.3. Main tasks:

- protection of the rights and legitimate interests of students, representation of their opinions at the University level;
- formation of democratic values and a culture of self-government;
- promotion of a healthy lifestyle;
- providing students with timely and complete information about the activities of the University.

2.4. The activities of the Student Government are based on the following key values:

- Law and order - strict compliance with the legislation of the Republic of Kazakhstan, the internal regulations of the University, and the principles of academic integrity, strengthening legal culture and discipline in the student environment;

- Environmental responsibility - fostering a culture of careful treatment of the environment, developing environmental awareness, and supporting the principles of sustainable development on the University campus;
- Care for national identity - respect for national values, traditions, language, and cultural heritage, strengthening national identity among students;
- Academic integrity - adherence to the principles of fairness and good faith in academic and public activities;
- Responsibility - awareness of personal and collective responsibility for decisions made and initiatives undertaken;
- Openness and fairness - ensuring transparency and equal opportunities in interaction with students and the University administration;
- Respect and tolerance - respect for the honor and dignity of each student, recognition of diversity of opinions;
- Patriotism and corporate culture - promotion of the values of the University, strengthening its image and reputation;
- Initiative and leadership - development of an active civic position and leadership qualities among students;
- Socially beneficial activity - support for socially significant initiatives aimed at the development of the University and society.

III. Rights and Responsibilities of the Student Government

3.1. Rights of the Student Government:

- participation in the development, improvement, and supplementation of the University's internal regulatory acts, submission of proposals and initiatives of the student community;
- participation in activities to assess the quality of the educational process, formation of mechanisms for taking students' opinions into account;
- initiation of the development of an incentive system to increase the public, creative, and social activity of students;
- appeal against orders and decisions of the University's management in the established manner in accordance with the legislation of the Republic of Kazakhstan and the University's internal rules.

3.2. Responsibilities of the Student Government:

- assistance in fostering among students a culture of careful and responsible attitude toward University property;
- organization of work to strengthen discipline and compliance with public norms in classrooms, on the University campus, and in student dormitories;
- holding general meetings at least twice a month in order to systematize the activities of student activists and monitor the implementation of adopted decisions.

IV. Structure of the Government

4.1. The structure of the Student Government includes:

- President of Students;
- Student ministries;
- Student Senate;
- Members of the dormitory disciplinary council;
- Student Mazhilis.

4.2. The President of the Student Government is the highest official elected from among the University students by direct elections for a term of one academic year, exercising overall leadership of the student self-government system and representing students' interests before the University administration.

4.2.1. Responsibilities of the President:

- General management of the activities of the Student Government;
- Coordination of the work of the Government's structures;
- Control over the implementation of adopted decisions;
- Interaction with the University administration.

4.3. The Student Government includes the following ministries:

1. Ministry of Internal Policy;
2. Ministry of Student Sports and Health;
3. Ministry of Student Science and Education;
4. Ministry of Student Culture and Information;
5. Ministry of Student Social Protection and Environmental Education.

4.3.1. Responsibilities of ministers - systematic organization, coordination, and development of the activities of clubs and areas assigned to the ministry, as well as planning and implementation of events.

4.4. The Student Senate is elected at the faculty level, considers issues related to the educational process, collects students' proposals and opinions, and ensures that they are conveyed to the Student Government and the University's management.

4.5. Club leaders manage the activities of student clubs, develop annual and current event plans, and coordinate them with the President of the Student Government.

V. Rights and responsibilities of student organizations.

V. Rights and Responsibilities of Student Organizations

5.1. University-level organizations have the right to

- be established as a student organization on the basis of documents approved in accordance with these Regulations;
- carry out their activities within the framework of the approved regulations and participate in the University-wide rating;
- participate in collegial meetings, vote, and submit proposals;
- have an emblem with the full name of the organization in the state and Russian languages;
- hold planned and unscheduled meetings;

- open branches, establish ties with other universities and student organizations, develop interregional cooperation, and implement joint events and projects;
- attract sponsors for the implementation of approved types of activity and receive support from the University;
- join associations and unions that do not contradict the legislation of the Republic of Kazakhstan and do not damage the University's image, with the consent of the Chairman of the Youth Affairs Committee, and also use their resources;
- annually conduct outreach and explanatory work among newly admitted students in order to involve them in the organization's activities, participate in University fairs, and use the University's resources;
- nominate the best participants for incentives in order to assess the contribution of the leaders and members of the organization.

5.2. Faculty-level student organizations have the right to:

- be established as a student organization on the basis of documents approved in accordance with these Regulations;
- carry out their activities at the faculty level in accordance with the approved regulations;
- have an emblem with the full name of the organization in the state and Russian languages.

5.3. University-level student organizations are obliged to:

- comply with the legislation of the Republic of Kazakhstan, the University's internal regulatory legal acts, and the requirements of these Regulations;
- promote universal human and national values among students;
- not damage the reputation and image of the University;
- create conditions for students' personal development and the formation of essential life skills;
- preserve and develop student traditions, form civic culture and an active life position, promote students' social maturity, independence, and self-realization, and unlock their professional and creative potential;
- timely fulfill assignments of the Department for Social Affairs and Youth Policy and the Youth Affairs Committee;
- hold a general meeting of the organization at least once a month and submit minutes to the Youth Affairs Committee;
- hold reporting meetings following the results of the first half-year and the academic year and submit relevant reports to the Youth Affairs Committee;
- develop a work plan for the academic year and ensure its implementation.

5.4. Faculty-level student organizations are obliged to:

- comply with the legislation of the Republic of Kazakhstan and the University's internal regulatory legal acts;
- promote universal human and national values among students;
- not damage the University's image;
- create conditions for students' personal development and the formation of essential life skills at the faculty level;
- hold reporting meetings following the results of the first half-year and the academic year and submit reports to student senators;

- develop a work plan for the academic year and ensure its implementation.
- 5.5. Measures of support and encouragement for student organizations
- 5.5.1. In order to support and encourage active members of student organizations, the following measures may be applied by the University:
- assignment on business trips;
 - provision of tuition fee discounts;
 - provision of dormitory accommodation or priority in placement;
 - provision of sponsorship and other material support;
 - awarding letters of appreciation, diplomas, and other types of incentives.
- 5.5.2. Issues of granting the specified support measures to members of faculty student organizations shall be considered and approved by the administration of the relevant faculty in the established manner.
- 5.5.3. Issues of granting the specified support measures to members of University-level student organizations shall be considered by the Department for Social Affairs and Youth Policy (or an authorized structural subdivision) in accordance with the University's internal rules.

VI. Procedure for Amendments

- 6.1. The development of these Regulations, as well as the introduction of amendments and additions thereto, shall be carried out in accordance with the current legislation of the Republic of Kazakhstan and the Charter of the University.
- 6.2. The right to submit proposals on amendments and additions to the Regulations shall belong to the University administration, the Department for Social Affairs and Youth Policy, and the Youth Affairs Committee.
- 6.3. Amendments and additions to these Regulations shall be approved by the relevant order of the University and shall enter into force from the date of their approval.
- 6.4. The implementation of these Regulations is aimed at fostering among students initiative-driven youth with high social activity and an independent position, as well as at increasing their civic responsibility.
- 6.5. The application of these Regulations is aimed at strengthening the University's image, creating conditions for students' personal development, defining their life guidelines, forming a mature personality, developing creative abilities, and also shall not hinder obtaining a quality education.

VII. FINAL PROVISIONS

7.1. These Regulations shall enter into force from the date of approval by the relevant order of the University.

7.2. Control over the implementation of these Regulations shall be vested in the Vice-Rector for Social and Educational Affairs of the University.

7.3. These Regulations are mandatory for all students and student organizations of the University.

AGREED:

Director of the Department for Social
Affairs and Youth Policy

A handwritten signature in blue ink, appearing to be 'B.K. Olzhabayev', written in a cursive style.

B.K. Olzhabayev